



Kars on the Rideau School Council DRAFT Meeting Minutes of January 19, 2016

The meeting was called to order at 7pm.

Present: Rick Haggar, Denise St. Jules, Diane Dey, Jennifer Mercer, Kim Cable, Robin Churchill, Sonia Williams, Paula Panetta, Michael Blois, Megan Dodge, Pam Sully, Michelle Crogie, Michelle Farncombe, Shereene de Rosayro, Rowena Pearl, Bonnie Fiarchuk, Steve Montero

Regrets: Roger Biemans, Jen Ball, Shauna Carty

Chair Report

Kim reminded Council that as per the current Bylaws, should a member be absent from three consecutive meetings they will be asked to clarify their intentions. Should a voting member's situation change and they are no longer able to participate, it is important to advise Council in order to preserve continuity and quorum.

Meg Lamont has discussed her attendance with Kim and can no longer attend meetings. So she will remain on Council's mailing list and can attend meetings any time she is able to. But she can no longer commit to being a voting member.

Treasurer Report

Robin Churchill presented an update on the financial report noting that the milk numbers should be up to January 15 and not January 8.

She also informed members of her intention to reformat the financial report to be clearer. Changes to the expense line items are expected at the February meeting.

Robin presented a draft Money Collection Procedures for future Council events. She asks that members provide her with any comments.

Principal Report

Rick Haggar passed around a flow chart which represents the School's Concussion Protocol. Denise St. Jules has led the implementation of the Concussion Protocol, which is a Board-wide initiative, within the school. Forms are made available in the office for parents whose child suffers a head injury.

Rick also passed around a package call ``Empowering your child to learn and love math``. He comment that this resource is one of the best he has seen to date and he will ensure it is place in the parent resource library.

Rick brought an example of a banner that is on the market that has potential for our needs at school sporting or other events. He is suggesting the school get two to three banners. He is open to any input on graphics, tag lines and suppliers. He will obtain pricing from his contacts.

Rick mentioned that he had a visit from MPP Lisa MacLeod concerning a woman`s leadership program for grade 7 and 8 girls. He and staff will be meeting with her again tomorrow and will report back to council with further information and timelines – and if going forward, see if Council would like to somehow be involved.

Minutes of December 15, 2015

MOTION to adopt the minutes of December 15, 2015 as presented.

1st Steve Montero, 2nd Robin Churchill

PASSED

Bylaws

Kim Cable presented suggested modifications and additions to ensure we remain in line regulations, and Council`s standing motions. All suggestions were agreed to and adopted by Council.

MOTION to adopt the Bylaws as per the suggested amendments.

1st Shereen de Rosayro, 2nd Bonnie Fiarchuk

PASSED

Funding Requests

- Funding request made for Council to cover the costs of coffee, water and bookmarks for the upcoming kindergarten information session for parents. Rick has generously offered to provide the coffee.

MOTION to cover the costs for incidentals upwards of \$100 for the kindergarten information session

1st Megan Dodge, 2nd Michelle Farncombe

PASSED

- Silver Birch Club – there are currently 60 books with 90 registered students. There is an immediate need for a third set of books (30 more books) at a cost of \$341.33.

MOTION to purchase a third set of Silver Birch Club books for a total of \$341.33

1st Shereen, 2nd Robin

PASSED

- Rick`s funding request for various purchases has been deferred for consideration to the February meeting

Financials on Website

Council agreed to post an easily understandable list of Council revenues and expenditures at the end of the school year, so that parents can see how their monetary contributions were spent. Monthly financial reports as currently reviewed at meetings will continue to be available in the Council binder in the office.

Milk Delivery Update

Robin explained that the reason for fluctuating milk invoices is that the supplier is accurately charging based on required numbers for that particular week. Rick noted that not all suppliers are willing to accommodate in this way. This actually saves Council money, as we are not paying for milk left over from absences. They are factored into the following week's delivery.

Dolly Doll Cupcake Co.

Michelle Farncombe asked Council to consider this local company to be used at any upcoming events. This company is currently experiencing a difficult time and could use the any support from the community.

Coordinator Updates

Teacher Representatives

- Sonia Williams reported that grades 7 and 8 will benefit from Aboriginal Experiences on Feb 16, 17, 18
- Scientists in the school will start this weeks for grades K-6
- Photo Club is also starting this week
- Tammy Lee dance workshop has been arranged for K-2
- Michael Blois made a presentation to council demonstrating the RAZ Kids literacy tool used for JK-5

Hot Lunches/ Book & Bake Sale

- Megan Dodge advised that this is her last year for these events and is looking for a successor that can shadow her this year.
- She is looking for a media coordinator, Diane Dey volunteered; and a coordinator of the event – Rowena Pearl committed to finding out about what's all involved.
- Call for volunteers will be included in the next Council Newsletter and the Principal's Message
- Megan will provide a list of roles and requirements so that volunteers can understand what is needed.

Jar Walk

Robin Churchill is hoping for more Jar donations. She created a template that can be used for any future ``walk`` events. The rules for the event have been posted on the Council website.

Dance-a-thon

Paula Panetta commented that promotion of this event will take place once the Jar Walk is over. The event will take place on February 26.

Greening Committee

No update at this time.

Research and Funding

No update at this time.

Facebook Visibility

Michelle Farncombe volunteered to be the administrator for a KoTR Facebook page. To be further investigated and considered at a later meeting.

Other Business

Kim Cable regretfully reported that Elizabeth Pasch has resigned as Secretary and her involvement in Council. We will be holding an election for this vacant position at the February meeting should anyone like to put his or her name forward.

The meeting adjourned at 9:10 pm.

The next meeting will take place on February 16, 2016.